



University Assessment Committee (UAC)

Minutes of Meeting #6 – 02/22/21

- 1- **Approval of Minutes 01/25/21.**
 - JN calls for Approval of Minutes of 01/25/21.
 - NT Motions for a Vote to approve Minutes.
 - JH Seconds
 - **Minutes approved by a vote of 8-0**

- 2- **Update on Panel development:**
 - **Panel 1:** Demystifying Assessment: University-Wide Best Assessment Practices (Friday, March 19 @ 2pm – Confirmed)
 - **Panel 2:** Using Assessment Results for Continuous Improvement and Innovation (Friday, April 16 @ 2pm- **Pending Confirmation - TBD**)
 - **Panel 3:** Diversity, Equity and Inclusion Based Assessment (Friday, May 21 @ 2pm- **Pending Confirmation - TBD**)

- 4- **Mukul Ankara / Assessment Management System Vendors 5-minute video presentations.**
 - Due to technical difficulties in sharing of vendor videos together as a committee over Google Meet (and then again on Zoom, where the Meeting thus migrated to seeking an audio solution) it was decided that individual committee members will view the five vendor videos and submit feedback sheets to JN & MA **no later than Monday March 01st.**

- 5- **Assessment Plan Rubric – Modifications, approval.**
 - This has been submitted back to MA for comments.

- 6- **Update on Workshop for Data Extraction Using Blackboard – Mukul Ankara**
 - This event is still pending the replacement hiring of staff to accomplish this at the Learning Commons.



7- Update on “Assessment of Assessment:”

- Tentative date for the preparation of assessment sampling university-wide by Mukul Ankara and tentative date for its evaluation by UAC members.
- Sampling of Assessment Reports (AR) , 5 reports to be assessed with rubric by each UAC member.
- MA suggested that multiple reviews of each AR by differing committee members to gain better assessment.
- It was decided that three (3) Committee members would review the same AR. There would be five (5) Assessment Reports (AR) reviewed in total.

8- Brainstorm: How to support assessment activities in each program.

- Network of Assessment Coordinators, Executive Directors and Managerial Staff to circulate among all with an event for meet and greet?
- CK suggested that this event be in-person, and thus potentially in the Fall 2021 Semester, pending vaccination rollout for faculty.
 - JN recommended planning for a Fall event, with finalization of details once the situation becomes clearer for all.

9- Culminating event / After assessment reports are evaluated July 2021, event in Fall 2021.

- JN noted that the this too would need to be after June 30th, and thus in the Fall and may need to be finalized with new committee members. CD appreciated the idea of mentorship for new Assessment Directors, as this would be a helpful transition to those new to the process.

10- Adjournment

- Meeting adjourned at 4:27PM.

Next meetings:

Monday, March 15

Monday, April 12



University Assessment Committee Attendance

02/22/21

College	Name	Attendance
HSS		
HSS	Julia Nevarez (Chair)	X
Education	Rafael Inoa	X
Education		
NAHS	Kikombo Ngoy	X
NAHS		
CLA	Nidhi Thakur	X
CLA	Julie Harris	X
NJCSTM	Carissa Davis	X
NJCSTM		
M. Graves College	Craig Konyk (Sec.)	X
M. Graves College		
CBPM	Sucheta Ahlawat	X
CBPM		
NW Grad. College	Josephine Norward	X
NW Grad. College		
Professional Staff		
Professional Staff		
Professional Staff		
	Mukul Acharya (OAA Rep)	X
Non-Voting	David Barber (KFT Rep)	NO
	(Senate Rep.)	
	(Executive Director, General Studies)	
	(Library)	