

**Kean University Senate
General Education Committee Final Report
2021 - 22**

Committee Membership

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|------------------------|----------------------------------|--------------------|
| Min-chung (Amanda) Han | School of Management & Marketing | CBPM |
| Vicky Cannon | Political Science | CLA |
| Marguerite Mayhall | Art History | CLA |
| Bridget White | School of General Studies | CLA |
| Kathleen Curran | Health & Human Performance | COE |
| Kyoung (KT) Kim | Health & Human Performance | COE |
| Rachel Evans | Theatre Education | COE |
| Kung-Kuen Tse | Mathematics | CSMT |
| *Sara Maas Meyer | Biology | CSMT |
| MJ Divino | Robert Bush School of Design | MGC |
| Craig Conyk | School of Public Architecture | MGC |
| Sal Coniglio | Chemical Biology | NJCSTM |
| Stephanie McCluney | School of General Studies | Professional Staff |
| Sean Keegan-Landis | School of General Studies | KFT Representative |
| Linda Cifelli | NTLC | Non-voting member |
| Mukul Acharya | OAA | Non-voting member |
| Emiley Candido | Transfer Evaluation | Non-voting member |
| Susan Ahern | School of General Studies | Non-voting member |
| Bridie Chapman | School of General Studies | Non-voting member |
| Joy Moscovitz | VPAA Office | Non-voting member |

* Sara served September - March 3, after which she was replaced by Terry Fung/Mathematics/CSMT

Chair Rachel Evans

Vice Chair Kathleen Curran

Secretary Susan Ahern

Meeting Dates

- September 30, 2021
- October 28, 2021
- December 13, 2021
- January 27, 2022
- March 3, 2022
- March 31, 2022
- April 21, 2022
- May 9, 2022: Meeting with Drs. Birdsell & Hargis
- May 18, 2022

Summary of Work during the Year

Three documents were updated by the Committee

- GE Committee's Standing Charge
- GE Addendum
- List of Approved GE Distribution Courses

Three new Courses were approved:

- GE 1855 (GEHU)
- GS 2500 (GESS)
- GS 4800 (Capstone)

8 Course Outlines were revised and approved:

- CS 0412 (Developmental)
- MATH 1016 (GESM)
- PHIL 1100 (GEHU)
- PHIL 2505 (GEHU)
- REL 1700 (GEHU)
- REL 2700 (GEHU)
- REL 2702 (GEHU)
- THE 1000 (GEHU)

A new certificate program was approved: Pre-Health Post-Baccalaureate Certificate Program.

The Committee did not approve of the proposed CHEM 1085/L and CHEM 1086/L which would've separated the 4-credit versions of the courses into 3cr. lecture sections and a 1cr. lab. The inability of the Registrar's Office to accommodate this proposal was the prime reason the proposal was not approved by the Committee.

During the course of the year, the Committee was given an update at every meeting on the progress of the GE Program's Program Review. Susan Ahern and Bridie Chapman routinely explained the multi-faceted methodologies being used to assess the Program.

Members of the Committee (Evans, Curran, Ahern, Chapman) served as representatives of the GE Program during the MSCHE preliminary meeting and site visit.

In a March 8, 2022 email, the Committee communicated to the University Senate its concerns about proposed changes to course caps.

In an April 14, 2022 email to Dr. Birdsell, the Committee communicated its concerns about proposed changes to the GE Program, including course caps. Chair Evans invited him to attend a meeting of the Committee. He did so on May 9, 2022. Newly appointed VP of Curriculum & Faculty Development, Dr. Jace Hargis, also attended. A summary of the meeting is included with the Committee's minutes.

Because the Curriculum Management System (CMS) does not distinguish between GE courses and non-GE courses, all new courses and course revisions in the CMS were routed to Chair Evans for review. When the course was a GE course, it was brought before the Committee. When the course was not GE, Chair Evans approved it noting, "Upon review, this course does not require GE Committee approval and is able to move forward in the curricular approval process."

The Committee was made aware of a gap in the workflows included in the 2017 UCC Manual. There is no provision for notifying the Office of the Registrar that updates to the Program Evaluation/Student Planning system are necessary due to the revisions to the list of GE-approved Distribution Courses. Chair Evans has written a proposed Supplement to the Manual. Don Marks, Chair of the University Senate has determined that the Supplement can be implemented immediately without full Senate approval as it is a logical extension of the workflows already established. Formal approval of Supplement 1 will be adopted by the full Senate in September. In the meantime, the Registrar's Office has the information it needs to keep the Program Evaluation/Student Planning system up-to-date.

Respectfully submitted,

A handwritten signature in blue ink that reads "Rachel Evans". The signature is written in a cursive, flowing style.

Prof. Rachel Evans
General Education Committee, Chair
June 17, 2022